

**No smoking, alcohol and drugs policy**

Smoking, alcohol and drugs are prohibited on the Preschool premises at all times, including outside areas.

**Smoking:**

* If a member of staff, student, parent/carer, volunteer or visitor is found smoking at the setting they will be asked to leave immediately.
* Disciplinary procedures will be initiated if members of staff are found smoking at the setting.

**Alcohol:**

* If a member of staff, student, parent/carer, volunteer or visitor arrives at the setting clearly under the influence of alcohol they will be asked to leave immediately.
* Disciplinary procedures will be initiated if a member of staff is under the influence of alcohol at the setting
* If a member of staff has good reason to believe that a parent/carer is under the influence of alcohol when they drop off/ collect their child, the manager and the CPLO will be informed. They will then decide the appropriate course of action according to the Safeguarding Children Policy. . We would also suggest that that parent/ carer find another method of getting home if they are planning to drive.

**Drugs**

* If a member of staff, student, parent/carer, volunteer or visitor arrives at the setting clearly under the influence of drugs they will be asked to leave immediately.
* Disciplinary procedures will be initiated if a member of staff is under the influence of drugs at the setting
* If a member of staff has good reason to believe that a parent/carer is under the influence of drugs when they drop off/ collect their child, the manager and the CPLO will be informed.
* They will then decide the appropriate course of action according to the Safeguarding Children Policy. We would also suggest that that parent/ carer find another method of getting home if they are planning to drive.