

**WORKING IN PARTNERSHIP WITH PARENTS AND CARERS POLICY**

Working in Partnership with parents and carers

Parents/carers are the first educators of their young children. The aim of the Preschool is to support their essential work, not to supplant them.  
  
We will:

* Make all new parents/carers aware of the preschool's systems and policies via our regular contact through emails and parent consultations, open mornings and through the introductory visits undertaken with their child.
* Make our policies available for parents/carers to read both at the setting and on the Preschool website (www.littlebookhampreschool.co.uk).
* Ask parents/carers to sign a parental agreement prior to their child joining preschool.
* Ensure that parents/carers are informed about their child's progress by offering parent chats with their child's keyworker at request. Allow parents/carers to see their child's Profile file at any time. Keyworkers will ensure that parents know they can discuss issues with them at any time.
* Involve parents/carers in shared record keeping about their own child either formally or informally.
* Inform parents/carers about the activities, planning and themes that their children are involved in by weekly emails.
* Ensure that all parents/carers have opportunities to contribute from their own skills, knowledge and interests to the activities of the group.
* Ensure that all parents/carers are fully informed about meetings and that these are held in venues which are accessible and appropriate for all.
* Welcome the contributions of parents/carers, whatever form these may take.
* Make known to all parents/carers the systems for registering queries, complaints or suggestions.
* Ask for parental feedback and suggestions via our annual questionnaire.
* Ensure parents/carers are aware of the importance of confidentiality and privacy. Information that parents/carers learn about any child whilst they are helping in playschool is to remain confidential.
* Hold events which involve parents/carers e.g. preschool trips, Christmas parties, Sponsored Walk, Summer Fun Day.
* Provide opportunities for parents/carers to learn about the Preschool curriculum and about young children's learning, in our Preschool and at home.